



## AGENDA ACTION ITEM

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DATE: May 20, 2024

TO: Board of County Commissioners

FROM: Daniel Reyes

ITEM TITLE: **ACTION ITEM: CPM PROJECT PROPOSAL**

Teton County Manager Dan Reyes has been participating in the [Idaho State Certified Public Manager \(CPM\) Program](#), part of a [National Consortium](#).

"This program is designed for high-achieving, career-oriented public supervisors and managers who hold or desire to move into mid- or senior-level positions within federal, state, and local government agencies as well as non-profit entities. The CPM® program emphasizes applied skills using best practices providing benefits for employees and for their employers." - ["Certified Public Manager Program", Idaho Division of Human Resources](#),

"Idaho's Certified Public Manager® Program includes a successful completion of a work-related project called the Capstone Project. This is a real-world problem faced in the participant's home agency that would benefit from application of the principles taught in the classroom. Each applicant will work with their agency leadership to identify and define this work. Idaho's CPM® program requires approximately 50 hours of dedicated time to complete this project." - ["Capstone Project", Idaho Division of Human Resources](#)

Examples of capstone projects include:

- Collaborative Workforce Environment
- Improving Internal and External Customer Service
- Infrastructure Consolidation & Capacity Planning
- Facilitating Collaborative Approaches
- Onboarding Training and Desk Manual
- Career Development/Succession Planning
- Update of Process, Program, and Protocol
- Creation of Operator Guides
- Design and Implementation of Organization Outreach Tools

The County Manager's Capstone Project proposal is to write an administrative policy for the new website purchased by Teton County in 2022. This policy will be developed parallel to the website's update, publishing, and maintenance.

### SUGGESTED MOTION:

Approve County Manager's Certified Public Manager Capstone Project Proposal

### **ATTACHMENT(S):**

[Capstone Project Proposal.pdf](#)

[Gantt.pdf](#)

