



TETON COUNTY
BOARD OF COUNTY COMMISSIONERS
MINUTES | APRIL 15, 2024

1st Floor Meeting Room

150 Courthouse Dr, Driggs, ID 83422

8:45 AM

- 1) **CALL TO ORDER**
ZOOM LINK: <https://us02web.zoom.us/j/81854768477>

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- 2) **ACTION ITEM: CONSENT AGENDA**

- 2.1) **ACTION ITEM: Approve Transfer of Liquor License to Forage Bistro and Lounge**

Department: Clerk

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Forage.pdf

- 2.2) **ACTION ITEM: SHERIFF'S VEHICLE LEASES**

Department: Operations

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Lease Schedules 2024.pdf

- 2.3) **ACTION ITEM: MOU BETWEEN IDAHO EXTENSION AND TETON COUNTY FAIR**

Department: Operations

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2024-264 Teton County Fair Board.pdf

- 2.4) **ACTION ITEM: PAYROLL FORMS**

Department: Operations


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PR Form - Resendiz PT.pdf


PR Form - Sterna.pdf

- 2.5) **ACTION ITEM: LEXIS NEXIS CONTRACT**

Department: Operations


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[Addendum.pdf](#) 


[Teton County, ID Prosecutor's Office.pdf](#) 

2.6) Action Item: 3/25/2024 Claims Report

Department: Clerk

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[Budget Report.pdf](#) 

[Expense Approval Report.pdf](#) 


MOTION: *Approve the consent agenda as presented.*

RESULT: ADOPTED [Unanimous]
MOVER: Bob Heneage **SECONDER:** Cindy Riegel
AYES Cindy Riegel, Bob Heneage, Michael Whitfield
NAYES None
ABSTAIN None

3) SPECIAL TOPICS


3.1) Action Item: Meeting Minutes of 3/11/2024, 3/12/2024 (continuation), and 3/13/2024

Department: Clerk

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Only the 3/13/24 Minutes were provided.

The edits from Commissioners Heneage and Whitfield will be presented to the County Clerk for editing.


[3.13.2024 Draft Special Board of County Commissioners.pdf](#) 

MOTION: *Approve the minutes of 3/13/2024 as revised.*

RESULT: ADOPTED [Unanimous]
MOVER: Bob Heneage **SECONDER:** Michael Whitfield
AYES Cindy Riegel, Bob Heneage, Michael Whitfield
NAYES None
ABSTAINNone

3.2) Action Item: Election Reporting Equipment

Department: Clerk


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MOTION: *Approve the Purchase Order for \$4,867 from ES&S for Election Reporting hardware and software, to be paid with HAVA grant funds.*

RESULT: ADOPTED [Unanimous]
MOVER: Bob Heneage **SECONDER:** Michael Whitfield
AYES Cindy Riegel, Bob Heneage, Michael Whitfield
NAYES None
ABSTAINNone

3.3) Action Item - Fleet Management and Remote Support

Department: Information Technology

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Greg Adams Teton County Information Technology Director and Emergency Management Coordinator presented this item.

MOTION: *Approve the contracts for the IT department to proceed with the procurement of the new IT fleet management and remote support services not to exceed \$4,937.00 out of fund 1-14-44067.*

RESULT: ADOPTED [Unanimous]
MOVER: Bob Heneage **SECONDER:** Michael Whitfield
AYES Cindy Riegel, Bob Heneage, Michael Whitfield
NAYES None
ABSTAINNone

3.4) Action Item - National Guard Memorandum

Department: Information Technology

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Greg Adams Teton County Information Technology Director and Emergency Management Coordinator presented this item.


[IRT-IDSOS-Teton-SOW-CR\(19-27JAN24\)v2-JCoS-ITSCISO-signed.pdf](#) 

MOTION: *Sign the attached memorandum with the National Guard for their Cyber review process that was conducted in January.*

RESULT: ADOPTED [Unanimous]
MOVER: Michael Whitfield **SECONDER:** Bob Heneage
AYES Cindy Riegel, Bob Heneage, Michael Whitfield
NAYES None
ABSTAINNone

3.5) IT/EM Monthly Report


Department: Information Technology

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Greg Adams Teton County Information Technology Director and Emergency Management Coordinator presented the IT/EM Monthly Report.

3.6) ACTION ITEM: Shayne Hill's Employee Housing Special Use Permit Written Decision

Department: Planning & Zoning

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Planning Administrator Jade Krueger presented the written decision.

[Shayne Hill SUP_BoCC_Written Decision_041524.pdf](#) 

MOTION: *Move to approve Shane Hill's employee housing special use permit written decision as amended.*

RESULT: ADOPTED [Unanimous]
MOVER: Cindy Riegel **SECONDER:** Bob Heneage
AYES Cindy Riegel, Bob Heneage, Michael Whitfield
NAYES None
ABSTAINNone

3.7) ACTION ITEM: Wendorff Special Event Facility Special Use Permit Written Decision

Department: Planning & Zoning

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Jade Kreuger, Teton County Planning Administrator, presented the written decision.

[Written Decision_Wendorff Special Use Permit.pdf](#)

MOTION: *Move to approve Wendorff Special Event Facility Special Use Permit Written Decision as amended.*

RESULT: ADOPTED [Unanimous]
MOVER: Cindy Riegel **SECONDER:** Michael Whitfield
AYES Cindy Riegel, Bob Heneage, Michael Whitfield
NAYES None
ABSTAIN None

3.8) ACTION ITEM: 2024 ASPHALT OIL CONTRACT

Department: Public Works

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Darryl Johnson, Teton County Engineer and Public Works Director presented this contract.

[B-Bid32834-24-32834-PA Project Agreement 2019-TETON COUNTY - ID-Year 2024 Road Oils.pdf](#)

MOTION: *Approve the Idaho Asphalt Supply, Inc Contract for purchase, transport and spreading of asphalt for the 2024 construction season with the amendment of the date as discussed. Prices are based on piggyback bid results from Power County Highway District. Funds to be paid from line item 233-00-43085*

RESULT: ADOPTED [Unanimous]
MOVER: Michael Whitfield **SECONDER:** Bob Heneage
AYES Bob Heneage, Cindy Riegel, Michael Whitfield
NAYES None
ABSTAIN None

3.9) ACTION ITEM: Idaho Energy Efficiency and Conservation Block Grant Agreement

Department: Public Works

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[EECB-Grant Award Notification.pdf](#)

[EECBG-Teton County-Subaward Agreement.pdf](#)

MOTION: *Approve the Idaho Energy Efficiency and Conservation Block Grant Subaward Agreement between Teton County and the Idaho Office of Energy and Mineral Resources for an A/C split unit in Dispatch and installation of brush seal weatherstripping around all garage doors at LEC, SAR and Annex buildings.*

RESULT: ADOPTED [Unanimous]
MOVER: Bob Heneage **SECONDER:** Michael Whitfield
AYES Cindy Riegel, Bob Heneage, Michael Whitfield
NAYES None
ABSTAIN None

3.10) ACTION ITEM: Upcoming Development Projects on Ashton - Tetonia Trail Commissioner Comment Letter

Department: Operations

County Commissioner Chairwoman Cindy Riegel presented the Board Comment Letter to the Department of Parks and Recreation regarding the proposed paving of the Tetonia-Ashton Rail to Trails pathway.

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[ATT Public Meeting 04.26.2024.png](#)

[Ashton_Tetonia_Commissioner_Letter.docx](#)

MOTION: *Approve Commissioner Comment Letter as revised regarding the upcoming development project on Ashton - Teton Trail*

RESULT: ADOPTED [Unanimous]
MOVER: Bob Heneage **SECONDER:** Michael Whitfield
AYES Cindy Riegel, Bob Heneage, Michael Whitfield
NAYES None
ABSTAIN None

3.11) Executive Session 74-206(1)(f) Legal


Department: Operations

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This executive session was not required.

3.12) Executive Session 74-206(1)(b) Personnel

Department: Operations

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MOTION: *-move to go into Executive Session (1)b Personnel and If Legal*

RESULT: ADOPTED [Unanimous]
MOVER: Michael Whitfield **SECONDER:** Bob Heneage
AYES Cindy Riegel, Bob Heneage, Michael Whitfield
NAYES None
ABSTAIN None

Roll call vote.

**3.13) DISCUSSION ITEM: UPDATE FROM TETON VALLEY HEALTH CARE
9:00 am MST**

Department: Operations

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Leianne Everett the Teton Valley Health Care (TVHC) Chief Financial Officer presented the quarterly update to the Board of County Commissioners (BoCC).

Troy Christensen, TVHC Chief Executive Officer, expressed his gratitude to Commissioner Whitfield for meeting with him Friday, April 12th and will be seeking a future work session with the BoCC

3.14) ACTION ITEM: MOU BETWEEN TETON COUNTY AND HIGH COUNTRY RC&D AREA

Department: Operations

[Cover Page](#) 


[MOU with Teton County for Grant Writing v3.pdf](#) 

MOTION: *Approve Memorandum of Understanding between Teton County and High Country Resource Conservation and Development Area as amended removing section II and renumbering the rest of the document*


RESULT: ADOPTED [Unanimous]
MOVER: Cindy Riegel **SECONDER:** Bob Heneage
AYES Cindy Riegel, Bob Heneage, Michael Whitfield
NAYES None
ABSTAIN None

3.15) ACTION ITEM: BOARD APPOINTMENT TO TETON COUNTY WATERWAYS AND RECREATION ADVISORY COMMITTEE

Department: Operations

Cover Page 

Rob Marin Teton County GIS Manager and Community Projects Coordinator presented this board appointment.


Dawkins application waterways committee.pdf 

MOTION: *Approve Michael Dawkins to the Teton County Waterways and Recreation Advisory Committee per the Resolution 2022-0509A, to expire September 30, 2026.*

RESULT: ADOPTED [Unanimous]
MOVER: Michael Whitfield **SECONDER:** Bob Heneage
AYES Cindy Riegel, Bob Heneage, Michael Whitfield
NAYES None
ABSTAIN None

3.16) DISCUSSION ITEM: TOWN HALL TOPICS

Department: Operations

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The Commissioners asked the County Manager to consolidate and organize these topics brought up by the public to the BoCC during the March 18th Listening Session Town Hall. The BoCC would like this document to be available to the public on the County website.

The Board recognizes that their top priorities are statutory fundamentally defined requirements.

The Board would like to have more Listening Sessions in the future and scheduled the next session for Monday, July 15

Chairwoman Riegel’s Town Hall Notes - Sheet1.pdf 

Whitfield Listening Session Takeaways 03-18-24.docx 

4) ADJOURN

MOTION: *Move to adjourn.*

RESULT: ADOPTED [Unanimous]
MOVER: Michael Whitfield **SECONDER:** Bob Heneage
AYES Cindy Riegel, Bob Heneage, Michael Whitfield
NAYES None
ABSTAIN None

Cindy Riegel, Chairperson
ATTEST: _____
County Clerk or Deputy