



FROM: Wendy Danielson, Building Official
TO: Board of County Commissioners
RE: Building Department Update April 2024
MEETING DATE: March 25, 2024

Building Permit Tracking

More building permits have been issued this year so far compared to the same 7 month period in fy2023. Revenue for fy2024 to date is above the same period for the previous year as well. Currently more than 90 permits are pending at various stages of the review process.

	Building Permit Fees	Impact Fees	Permits Issued	New Dwelling Units
fy2023	\$286,613.13	\$143,884.23	125	65
fy2024	\$ 399,942.23	\$754,074.07	170	96

The department logged 156 inspections in March and 155 in April.

Code Compliance

Unfortunately, the Code Compliance Technician position remains unfilled. If a complaint or inquiry is received that has a potential to put people or property in unsafe situations we are responding as best we can. We are responding to all others with a message that we will look into the situation if we are able but until the position is filled staff time is limited.

Staff

As I reported previously, I will be out of the office beginning on June 5th and returning on Monday June 24th. I will be in town and available the 5th and 6th and plan to work a few hours both days. I have had a note included in my email signature for the past couple of weeks alerting people that I will be unavailable for that time period as well.

I will be meeting with both the Planning Administrator and Public Works Director before I leave to ensure that they are aware of the status of any ongoing situations and the authorities that are delegated to different staff members in the department.

I have confirmed that the Planning Administrator will sit in for me during the first budget meeting sessions with the BoCC. We will go over the materials I have prepared so that she is able to answer any questions that come up.

I plan to do as much as I can before I leave and will do the best I can to not leave anything outstanding that my staff won't be able to handle in my absence. I trust that the department will be in good hands and anticipate several long days when I return to get caught back up.

Miscellaneous

I have continued to work on the Wildland Urban Interface map and new code with the Planning Department and Fire District. I have also been working with the Planning Department on implementation of the Wildlife Habitat Overlay requirements. They are both complex issues but progress is being made.

Several building permit applications that are in progress are on properties that lie within mapped floodplains. With assistance from Harmony Design, under the contract for reviews that is in place, I have been able to work with Torin Bjorklund,

Associate Planner, to process reviews and those permits have not been held up. I hope that Torin will be able to schedule his CFM test soon but, in the meantime, I am relieved to have the process go smoothly.