

**SUBDIVISION APPLICATION**  
**Planning & Zoning Department**



**PRELIMINARY PLAT APPLICATION**

The Preliminary Plat is the second of three steps in the development process. Upon receipt of the required materials the planning staff shall stamp the application received. Once the Planning Administrator or their designee has reviewed the application and deemed it complete, a public hearing will be scheduled with the Planning and Zoning Commission. It is recommended that the Applicant review chapters 6, 8 and 9 of the Teton County LDC prior to submittal. These chapters along with application materials are located on the County website at [www.tetoncountyidaho.gov](http://www.tetoncountyidaho.gov). The Planning staff is also available to discuss applications and answer questions prior to receiving an application.

Fees Paid		For Office Use Only	
<input type="checkbox"/> Check # _____	<input type="checkbox"/> Credit Card	<input type="checkbox"/> Cash _____	Date Recieved: _____

Fees are non-refundable.

Requirement for Submittal: Ensure all requirements are included. *Incomplete applications will not be put on hold.* Incomplete and partial applications will be returned to applicant.

**SECTION I: PERSONAL AND PROPERTY RELATED DATA**

**Owner Info**

Owner Name: Log Cabin Lane LLC Address: [REDACTED] Zipcode: [REDACTED]

**Project Location**

Name of Applicant (if different than owner): Taylor Cook Phone: ( ) 307 249 7507

Project Address (if different than owner address): RP04N45E234825 Zip code: \_\_\_\_\_

Email: Tcook@nelsonengineering.net Zoning District: IR

Primary Contact (if not applicant): Taylor Cook

Email: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

**Designated Primary Contact**

Owner  Agent/Representative

Engineering Firm: Nelson Engineering Contact Person: Taylor Cook Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

**Project Info**

Proposed units/lots: 2 Total Acreage: 20 RP#: RP04N45E234825

Subdivision Name: Log Cabin



I, the undersigned, have reviewed the attached information and found it to be correct. I also understand that the items listed below are required for my application to be considered complete and for it to be scheduled on the agenda for the Planning and Zoning Commission public hearing.

Applicant Signature: Taylor R Cook Date: 08/13/2024

I, the undersigned, am the owner of the referenced property and do hereby give my permission to be my agent and represent me in the matters of this application. I have read the attached information regarding the application and property to find it to be correct.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Checklist**

All items need digital copies as well as paper copies.

- 60% of the total base fee
- Affidavit of Legal Interest OR If the applicant is a corporation or part owner, proof they can sign on behalf of the corporation
- Concept Plat approved (Date: 7/9/2024)
- A completed Application form, preliminary plat, and narrative

**SECTION II: CONSIDERATION FOR APPROVAL**

Please submit a narrative referencing the following:

- Checklist of any additional studies that were requested.  
Natural Resource Analysis \_\_\_\_\_ NP Evaluation \_\_\_\_\_ Wildlife Habitat Assessment \_\_\_\_\_
- A narrative including:
  - o Date concept plan approved, if any conditions were placed on the concept how they were addressed.
  - o Compliance with the LDC including chapter 4, 6, zoning district, lot configuration, and subdivision development standards.
  - o Ensure that essential design elements such as subdivision road layout, access, utilities, and open space meet the minimum standards set forth by Teton County (6-6-1 in LDC).
  - o Compliance with the Comprehensive Plan policies.

**SECTION III: CHECKLIST OF ITEMS REQUIRED ON THE PLAT DOCUMENT**

1. Number of plans:

- Two (2) Plans (one 11" X 17" or 18" X 24") and one digital copy prepared by a professional land Surveyor/Engineer.

2. Items on Preliminary Plat:

- Plat is labeled "Preliminary Plat"
- All lots, sites, infrastructure, open space, and all public improvements Date prepared and date of any revisions
- North arrow
- Vicinity Map



- Contour lines
- Flood hazard area, if any
- Overlay/Natural overlays

3. Design requirements:

- Total acreage
- Number of lots and size
- Street layout including width and designation of county road access with a notation of approaches, if applicable, no closer than 300 feet to one another
- Existing streets and names within 200 feet
- Easements for irrigation, water, sewer, power, and telephone
- Existing structures
- Improvements plan
- Master plan, if phasing is proposed

SECTION IV: CHECKLIST OF REQUIRED ITEMS

Please submit additional documentation or renderings of the following categories:

1. Documents required:

- Development Agreement
- CC&R's
- Improvements Plans
- Plat
- Master Plan (if phasing)
- EIPH Approval Letter

2. Other Land Use Application to accompany this subdivision:

- Scenic Corridor
- Special Use Permit
- Variance
- Scenic Corridor Review
- Variance
- Zone Change

Section V: PLANNING ADMINISTRATOR/DESIGNEE REVIEW/ACTION

Application is submitted on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Application is deemed complete and accepted on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

