



AGENDA ACTION ITEM

DATE: 2025-06-09

TO: Board of County Commissioners

FROM: Wendy Koch, Building Official

ITEM TITLE: **Action Item – Building Dept Purchase of 2018 Ford F-150 from Teton County Mosquito Abatement District**

Summary:

The Teton County Mosquito Abatement District decided recently to sell their 2018 Ford F-150 truck. The Building Department and Planning Department are in need of an additional vehicle due to the number of staff members that need to make site visits for various reasons.

Sponsor's & Benefactors:

The Building Department has been searching for a vehicle to be used by the two (2) Building Inspectors, the Code Compliance Technician and the Planning Department. This vehicle will become one (1) of three (3) trucks available for any of the combined staff to use.

Legal has reviewed the transaction and the Bill of Sale.

Fiscal Impact:

The agreed upon sale price is \$21,000.

The FY 2024 budget includes \$20,000 that was approved for the Building Department to purchase a vehicle. (1-22-80300 – Capital – Vehicles). Due to the Planning Department's intent to utilize the vehicle as well as the Code Compliance Technician (position is shared between the two departments) the Planning Department has agreed to contribute the difference of \$1,000 from their approved FY 2024 budget (1-21-42670 – Non-Cap Equip).

Attachments:

*The vehicle bill of sale is attached for the Board to **sign as the Purchasing Party**. It will then be delivered to the Mosquito Abatement District for a member of their Board to sign as the Selling Party.*

A copy of the claim that has been submitted to the County Auditor through the standard process is also attached for reference only. It will be included with the claims that are submitted for the Board to approve/sign during this same meeting (June 9, 2025)

SUGGESTED MOTION:

Move to approve the purchase of the Mosquito Abatement District's 2018 Ford F-150 for \$21,000 with funds from the Building Department budget (1-22-80300) and the Planning Department budget (1-21-42670).