



**DEPARTMENT UPDATE:  
BUILDING**

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DATE: 2024-08-12  
TO: Board of County Commissioners  
FROM: Building Official, Wendy Koch  
ITEM TITLE: **Report: Building Dept. Update**

**Building Permit Tracking:**

The department continues remain extremely busy. There are over 120 permits pending currently, some are waiting for more information while some are simply waiting to be logged in so the review process can begin. We have been estimating approximately 14 weeks from the time an application is submitted to the date of approval for several months. Some permits are able to be approved in less time but, for the most part, approval is granted right at the 14 week mark.

We are on track to finish the physical year well above the number of permits that were issued in FY23. Both new dwellings and total permits are up compared to last year but will, I believe, fall just short of FY22 totals.

**Staff:**

Jamison Wilson has turned in her resignation notice. Her last day will be Friday August 16<sup>th</sup>. I have been coordinating with the County Manager to advertise for a new Building Services Coordinator but we have not seen much interest in the position.

I am in contact with the Construction Management Department Head at BYU-I regarding the possibility of internships. He seemed very interested and I'm hopeful we can work something out. I will be contacting our Clerk Keeley and the BoCC when I have more information.

The Code Compliance Technician position remains vacant as well.

**Attachments:**

Historic Income & Units Fiscal Yr2Yr report