



October 28, 2024

Teton Valley Trails and Pathways
Daryl Johnson
150 Courthouse Drive
Driggs, Idaho 83422
djohnson@tetoncountyidaho.gov

Re: CHC Foundation Grant #: FA24-30

Please note: The above number should be referenced in all correspondence with CHC Foundation.

Dear Mr. Johnson,

CHC Foundation, Inc. is pleased to award your organization up to **\$50,000.00** for **towards the cost of building a storage and maintenance facility for equipment storage, as identified in your grant proposal.**

Here's what you need to know:

- Grant funds may be used ONLY for the purposes described in your application subject to conditions, if any, contained in this award letter. Use for unanticipated needs will be permitted ONLY by pre-approval through CHCF.
- If applicable, this grant award is contingent upon your securing any remaining funds that you indicated would be needed to complete the total project - whether it be through bank financing, block grants, or any other means that you referred to in your budget sheet.
- CHCF reimburses your organization's purchases. Reimbursement is ONLY for those items detailed in your grant request.
- A duly authorized representative of your organization must sign this letter and the attached terms & conditions agreement before purchases can be reimbursed.

- Grant funds will be sent to you upon receipt of correct documentation. Reimbursement checks are written to your organization after detailed accounts are submitted.
- **A Reimbursement Request Form** (required for all disbursements of funds) is found on our website under "Reimbursements." With this document, please include copies of **paid** invoices and **cancelled** checks (front and back) of your payment of bills as they become available along with your reimbursement request form.
- If other arrangements for payment by CHCF are needed, please contact the office at (208) 522-2368. This grant award is subject to audit.
- Payments toward this grant must be **completed** on or before October 31, 2025.
- Should you encounter extenuating circumstances in meeting these time constraints, you may submit a request in writing that the CHC Foundation Board of Directors consider a short extension of the project.

Please print and save a copy of this signed document for your records.

It is a pleasure to assist your organization with this grant.

Sincerely,

Margaret Leverett

Margaret Leverett, President

Scott Lee

Scott Lee, Treasurer

Grantee agrees to the terms and conditions of the grant as recited in the attachment to this letter.

Signed by: _____

Title: _____

Organization's name: Teton Valley Trails and Pathways

Grant Number: FA24-30

Today's Date: _____

CHC FOUNDATION, INC.

General Conditions of Grant

1. All grant funds will be used for, and only for, the approved project. Use of any portion of the grant funds, including any interest earned thereon, for any other purpose must have prior written approval of the CHC Foundation, Inc. board of directors.
2. Grantee agrees to furnish CHC Foundation, Inc. with a written report and/or accounting upon completion of the project, or throughout the project as funds are requested. Grantee will furnish a report and/or accounting annually if the grant funds cover a multi-year project. Said report shall describe the manner in which the funds were spent and the results or progress achieved in accomplishing the purpose of the grant. In case of capital projects, the Grantee shall provide proof of purchase and/or cost of the capital project.
3. Grantee agrees that the funds will be spent generally as stated in the Grantee's proposal, which is herewith incorporated by reference to this agreement. Grantee agrees to repay any monies granted which are not used for the purpose of the grant.
4. Grantee agrees to keep financial records, including detailed itemization of receipts and expenditures, that adequately show the use of the grant funds exclusively for the grant's purpose, Grantee will send to CHC Foundation, Inc. such records for reimbursement by the Foundation, or will supply upon completion of the project if funds are received prior to receipt of said invoices.
5. If Grantee is exempt from federal income tax under Section 501 (a) of the Internal Revenue Code as an organization described in Section 501(c)(3) and is a publicly supported organization described in Section 509 (c) (1) and Section 170 (b) (1) (A) (vi), Grantee assures the CHC Foundation, Inc. that the grant will not be used in a manner which would cause Grantee to lose its status as an exempt publicly supported organization as defined by the Internal Revenue Service. Grantee assures the CHC Foundation, Inc. that the funds will not be used to influence legislation, to affect the outcome of a specific election, to make a grant to an individual or non-public charity, or any other purpose other than one specified in Section 170(c) (2) (B) of the Internal Revenue Code (e.g., charitable, educational, or scientific purposes).
6. If Grantee is a state, a possession of the United States, or any political subdivision of any of the foregoing, or the United States, or the District of Columbia, Grantee assures CHC Foundation, Inc. that the grant will be used for exclusively public purposes.
7. Grantee agrees to supply CHC Foundation, Inc. with such other information as may be necessary or desirable to permit CHC Foundation, Inc., to review the use made of the grant and its effects upon the status of the Grantor.

Signature: _____

Organization: Teton Valley Trails and Pathways

Date: _____

